



REQUEST FOR PROPOSAL

Professional Engineering Services
Raw Water Supply System
Preliminary Engineering Report

ADDENDUM A

Questions and Answers, Revisions and
Attendance from Pre-Proposal Conference

April 21, 2011

1. PURPOSE

The purpose of this addendum is to include additional information that would prove beneficial to assist candidates in preparing their proposals. The addendum offers answers to questions raised since the RFP was issued.

2. ACKNOWLEDGEMENT OF RECEIPT OF SUPPLEMENTAL INFORMATION

Please acknowledge receipt of this Supplemental Information to RFP No. 2011-003-200 by including this acknowledgement on the cover of the sealed container. See example below:

RFP No. 2011-006-200
Proposal Due Date and Time: Monday, May 2, 2011 3:00 p.m. (EST)
Professional Engineering Services – Raw Water Supply System – Preliminary Design Report
Acknowledge Receipt of Addendum A

3. RESPONSES TO QUESTIONS

Q. How much of the access road scope is in each project – e.g. does the WTP and FWT scope end at the plant property line or is work desired related to Gant Lane or the proposed future Sycolin Creek crossing?

A. At this time, Loudoun Water plans to utilize separate contracts for the private access road from Cochran Road to Gant Lane (including the proposed Sycolin Creek Bridge). Proposers should assume the scope for traffic access includes only the WTP entrance and on-site access roads.

Q. What Maintenance Management System is Loudoun Water using?

A. Loudoun Water currently uses Infor Hansen v8.

Q. Would you please make available the Raw Water Supply Master Plan?

A. The Raw Water Supply Plan will be developed as part of the Raw Water Supply System Preliminary Engineering Report, as described in Item 1, under General Tasks.

Q. Would you please make available the draft 30% design of the Goose Creek Water Crossing?

A. A 30% design of the Goose Creek pipeline crossing does not exist.

Q. Do tab dividers count towards the total page count of 80 single-sided pages?

A. No.

Q. Can you please advise whether an 11x17 organization chart will count as one page?

A. For consistency, Loudoun Water prefers the organizational chart maintain the 8½ x 11 page size limit.

4. ADDITIONAL REVISIONS

A. Loudoun Water does not intend to utilize the selected firm for Program Management services. Loudoun Water may utilize the selected firm for Construction Management services, but Loudoun Water will make that decision as part of a separate future RFP process. Loudoun Water will retain the option to utilize the selected firm for final engineering design services and engineering services during construction and start-up.

Accordingly, the RFP shall be revised in two places. Replace the third paragraph under both Section 1 and Section 4 with the following:

“At Loudoun Water’s sole discretion, the engineering firm selected may be utilized for final engineering design services and engineering services during construction related to the delivery of the entire Water Treatment Plant & Finished Water Transmission project or any portion of the project.”

B. Item No. 3, under General Tasks: Add the following sentence to the end of the paragraph:

“Proposers should provide specific examples demonstrating knowledge and experience with similarly sized SCADA and data historian systems, including planning, design, programming and integration oversight.”

5. ADDITIONAL INFORMATION INCLUDED

A. The Pre-Proposal Conference attendance sheet is attached.