



44865 Loudoun Water Way • P.O. Box 4000 • Ashburn, Virginia 20146 • www.loudounwater.org

Minutes of the Loudoun Water Board Meeting, January 08, 2009

The board meeting was held at 3:00 pm in the Boardroom of the Loudoun Water building located at 44865 Loudoun Water Way, Ashburn, Virginia.

Board Members:

Chairman Fred Jennings	Ed Burrell-Absent	Dimitri Kesari-absent
Charles McKinney	John Whitmore-absent	Johnny Rocca
Patti Psaris	Hobie Mitchel	Chuck Harris

General Counsel – Stanley Franklin

LCSA Staff in Attendance:

Dale Hammes-GM/ Treasurer	Rick Thoesen/Deputy GM	Jewell Lilly/Secretary
Carla Burleson	Dave Linski	Mary Arnsbarger
Tom Bonacquisti	Samantha Villegas	Liza Young
Rick Jacobson	Mike Beardslee	Richard Hunt
Kevin Wood	Robert Holl	Bruce Ringrose
Mike Latham	Matt McGowan	Roddy Mowe
Tim Coughlin	Tom Broderick	Craig Lees
Mark Guanco	Karen Arnold	

AGENDA ITEM 1 – CALL TO ORDER

The meeting was called to order by Chairman Jennings at 3:00 pm.

AGENDA ITEM 2 – GENERAL MATTERS

2A. Approval of Minutes

Upon **MOTION** of Mr. Mitchel second by Mr. McKinney, the minutes of the meeting of December 11, 2008 were approved. **Vote:** Mr. Jennings-Aye, Ms. Psaris-Aye, Mr. Whitmore-Absent, Mr. McKinney-Aye, Mr. Rocca-Aye, Mr. Mitchel-Aye, Mr. Kesari-Absent, Mr. Harris-Aye, Mr. Burrell-Absent.

2B. Public Speakers - There were no public speakers during this meeting.

2C. General Manager's Report

- The Board of Director's By-laws will need to be updated to reflect the Ashburn address. This will be an action item next month.
- The Articles of Incorporation will also need to be updated by the Loudoun County Board of Supervisors to reflect the change of address, and to extend the charter for another 50 years. The document is currently being reviewed by the County Attorney.

2D. Board Member Comments

- Each Board Member expressed appreciation for the efforts of Mr. Wallace Owings during his term and also wished staff a Happy New Year.
- Mr. Mitchel requested a resolution of appreciation for Mr. Owings for the February Board Meeting.
- Chairman Jennings announced that effective immediately, Mr. Mitchel would chair the Finance Committee and Mr. Rocca would chair the CIP committee.

AGENDA ITEM 4 - CONSENT AGENDA

There were no items for approval on the consent agenda.

AGENDA ITEM 3 – ADOPTION OF AGENDA

Upon **MOTION** of Mr. Mitchel, second by Mr. Rocca, the agenda was approved as presented. **Vote:** Mr. Jennings-Aye, Ms. Psaris-Aye, Mr. Whitmore-Absent, Mr. McKinney-Aye, Mr. Rocca-Aye, Mr. Mitchel-Aye, Mr. Kesari-Absent, Mr. Harris-Aye, Mr. Burrell-Absent.

AGENDA ITEM 5 – ACTION AGENDA

5A. Resolution to Act – Personnel Matters

Upon Motion of Mr. Mitchel, second Ms. Psaris, the Board acted to approve personnel matters related to salary adjustments for the General Manager and Deputy General Manager as provided by Mr. Harris during the closed session at the December Meeting.

Vote: Mr. Jennings-Aye, Ms. Psaris-Aye, Mr. Whitmore-Absent, Mr. McKinney-Aye, Mr. Rocca-Aye, Mr. Mitchel-Aye, Mr. Kesari-Absent, Mr. Harris-Aye, Mr. Burrell-Absent.

5B. Employee Salary Adjustments

This item was referred to the Finance Committee and further information will be presented at the February Board Meeting. No Board action required at this time.

5C. Succession Planning Committee

Upon **MOTION** of Mr. Jennings, second by Mr. Rocca, the Board moved to create the Succession Planning Committee.

Vote: Mr. Jennings-Aye, Ms. Psaris-Aye, Mr. Whitmore-Absent, Mr. McKinney-Aye, Mr. Rocca-Aye, Mr. Mitchel-Aye, Mr. Kesari-Absent, Mr. Harris-Aye, Mr. Burrell-Absent.

Chairman Jennings asked Ms. Psaris to chair the Succession Planning Committee, charged with the responsibility of developing a succession plan for the future of the Authority. Chairman Jennings appointed Mr. Harris, Mr. Rocca and Mr. Mitchel to the Committee.

At this time, Chairman Jennings requested that the Personnel/Nominating Committee to meet and prepare a recommendation for Vice-chairperson of the Board.

AGENDA ITEM 6 – REPORTS

Item 6A – Water and Sewer Agreements - signed by the General Manager on behalf of the LCSA Board:

VACATIONS and EASEMENTS

1. Easement – Goose Creek Village North. ESMT-2008-0004.
2. Easement – MMS One Loudoun Center, LLC for One Loudoun 30” Watermain. 2008-0078.
3. Easement – MMS One Loudoun Center, LLC for One Loudoun 30” Watermain. 2008-0068.
4. Easement – Treburg Lots one through forty one and parcels A through H. SBRD 2008-0022.
5. Easement – MMS One Loudoun Center, LLC for One Loudoun 30” Watermain. 2008-0078.
6. Easement - Glascock Field at Stoneridge sanitary sewer Extension. 2006-0146.
7. Easement – Dulles South Water Tanks. 2007-0013.

AGREEMENTS

1. On-site agreement date October 31, 2008. Estates at Elk Run ID#N/A Blanket Agreement. 182 residential units with associated water and sanitary sewer facilities. Project is located south of Edgewater Street, east and west of Elk Lick Road.
2. On-site agreement date June 25, 2008. Evergreen Hamlets Section 2 – ID#03-0063. 24 single family homes and related infrastructure located northeast quadrant of intersection of Route 772 and 621.

Item 7A. – Loudoun Water FY09 Planning (for discussion)

FY09 planning issues were discussed, along with potential Retreat topics, schedules, venues and dates. The Board Secretary will research dates and venue.

Mr. Mitchel made the motion to request staff to research financial programs, federal financing and projects for which the Authority might be eligible. Mr. Hammes responded that staff has been actively researching this information, and subsequently Mr. Mitchel withdrew the motion.

There being no further business, upon motion duly made, seconded and carried the meeting adjourned at 5:48 pm.

Chairman

Secretary