

Loudoun Water Septage Hauler Discharge Permit Package

Dear Owner/Operator:

Loudoun Water issues a Septage Hauler Discharge Permit to licensed and approved haulers permitted through the Loudoun County Health Department for use of the Broad Run WRF Septage Receiving Facility. The annual Septage Hauler Permit fee is \$750.00 per calendar year. In addition to the annual permit fee, the rates for hauled waste products are based on the trucks/tank capacity. All vehicles are subject to the current rate structure based upon the tank capacity and product type (septage/sludge). The current rate structure is on the [Loudoun Water Commercial-Customers Hauled Waste webpage](#). These rates can also be found in the Loudoun Water Rates, Rules and Regulations document.

The Septage Hauled Waste Program is regulated through the Broad Run WRF Pretreatment Program. The discharge prohibitions listed in 40 CFR 403.5 apply to all hauled waste received at the Broad Run WRF including domestic and nondomestic hauled waste. The regulations include general prohibitions against waste that can cause pass through or interference if introduced into a POTW, specific discharge prohibitions and a specific prohibition against discharge of trucked or hauled pollutants except at points designated by the POTW.

The designated septage disposal sites for the Broad Run Water Reclamation Facility are:

1. The Septage Receiving Facility – (Bldg. 15)
2. The Influent Sewage Pump Station (Bldg.-10)

Additionally, Loudoun Water has implemented the following control measures for its hauled waste program:

1. Broad Run WRF Local Limits
2. Hauled Waste Permit
3. Tracking Systems (SRF HMI Kiosk)
4. Septage Receiving Manifest
5. Sampling Protocol of hauled waste
6. Refusal of Hauled Waste

The Broad Run WRF Septage Receiving Facility accepts only the following products generated within Loudoun County:

1. Domestic Septage
2. Portable Toilet Waste
3. Publicly Owned Treatment Works (POTW) waste activated sludges.



Enclosed is the Loudoun Water Septage Hauler Discharge Permit Package for completion.

Please follow these instructions when completing/returning your Permit Package (Return envelope enclosed):

1. *Sign and return the “Loudoun Water Septage Hauler Discharge Permit”, with the \$750.00 annual fee payable to Loudoun Water. Loudoun Water will sign-off and provide you a final copy when all trucks are inspected.*
2. *Enclose a copy of your company Sewage Hauling Permit from the Loudoun County Health Department (LCHD) for the new calendar year.*
3. *Complete the “Septage Hauler Truck Inspection/Verification Form” for each of your company vehicles and mail a photocopy of each of your listed company vehicle(s) state registration form.*
4. *An outstanding financial account balance will delay this renewal process and could lead to service interruption of use of the Broad Run WRF Septage Receiving Facility.*

Upon receipt and approval of the above-mentioned items, Loudoun Water will schedule a date and time to visually inspect the vehicles listed on your completed form. Information will be verified against the provided vehicle registration. In addition, Loudoun Water will review all assigned SRF gate access and kiosk cards.

It is extremely important to ensure that accurate information is submitted on these forms. Each registered vehicle is assigned a specific SRF gate entry access card and an SRF Kiosk card. Any digital access card(s) that are not assigned or accounted for during this process will be deactivated after the verification and auditing process.

If the SRF entrance gate access card or the SRF Kiosk Card is lost, stolen or damaged beyond normal use, the replacement cost of each card is \$100.00. Loudoun Water will bill the company under a separate invoice.

Loudoun Water will periodically and randomly inspect to ensure that each vehicle is using the proper access cards, collect samples and verify manifest forms are properly completed and consistent with the Loudoun County Health Department records. Intentionally falsifying information or altering assigned cards could lead to penalties, fines, suspension and termination of privileges.

Please sign and mail (USPS) the following items to Loudoun Water, Regulatory Programs, 44961 Loudoun Water Way, Ashburn, VA 20147 NLT Friday, January 31, 2020.

Should you have questions, please contact me at 571.291.7878 or email pretreatment@loudounwater.org

Sincerely,

Frank Stokes Jr.
Manager, Regulatory Programs

FSJ/pt.



SEPTAGE HAULER DISCHARGE PERMIT APPLICATION
Expiration Date: December 31, 2020

YEARLY PERMIT FEE: \$750.00
DESIGNATED DUMP SITE: Broad Run WRF Septage Receiving Facility

Loudoun Water accepts domestic septage into its sewer system at a designated dump site, herein referred to as the Broad Run WRF Septage Receiving Facility. The permittee will be permitted to dump septage at the Broad Run WRF Septage Receiving Station subject to payment of the permit fee and compliance with the following terms and conditions.

1. All septage must be generated within Loudoun County.
2. A Sewage Hauling Permit must be obtained from the Loudoun County Health Department.
3. All septage must be "domestic" and free of any chemicals or substances harmful to sewer lines or sewage treatment facilities. Septage shall not violate the General Discharge Prohibitions cited in Chapter 1068 of the Loudoun County Codified Ordinances. Violation of these prohibitions is punishable by a fine of up to one thousand dollars (\$1,000) and/or up-to 30-days imprisonment.
4. Septage shall be subject to sampling and analysis for conformance with the Loudoun County Codified Ordinance "Pretreatment Chapter 1068" and the EPA Pretreatment Program Hauled Waste Regulations under 40 CFR 403.5 applies to all waste received at the BRWRF Condition 3 of this permit.
5. The permittee shall discharge septage to the Broad Run WRF at either of the two designated dumping site locations at the Septage Receiving Facility or the Influent Sewage Pumping Station as directed. All dumping must be recorded via the electronic kiosk station located at both locations. Scanning the assigned SRF kiosk card records, track and provides billing for septage loads. It is also required and mandatory to record and complete in its entirety the "Septage Receiving Facility Manifest Form".
6. Loudoun Water reserves the right to limit the amount of septage discharged by the permittee into the Broad Run WRF Septage Receiving Station.
7. The Hauled Waste fees rates can be accessed on the Loudoun Water Commercial Customer website at <https://www.loudounwater.org/commercial-customers/hailed-waste> and are based upon the vehicle total tank capacity (gallons) and product disposed (Septage/Sludge).
8. Loudoun Water reserves the right to revoke this permit at any time if, at its sole discretion, there is substantial evidence of negligence or non-compliance with the terms and conditions of this permit by the permittee, its employees, or agents. Negligence includes but is not limited a delinquent financial account balance, trash dumping, exceeding the posted speed limit, failure to provide a properly completed and legible "Septage Receiving Facility Manifest Form" with each discharge, and any septic discharge to other than the designated dump site on the (Broad Run Water Reclamation Facility site. This also includes septic spills on the roadway of the facility.

Please indicate your agreement with the above by signing and returning a copy of this permit along with payment of \$750.00.

Company Authorized Representative Signature

Date

Loudoun Water Authorized Signature

Date



**SEPTAGE HAULER DISCHARGE PERMIT APPLICATION
TRUCK INSPECTION/VERIFICATION FORM**

Please type or print clearly in ink and sign

APPLICANT INFORMATION			
Company Name		Company Owner's Name	
Address			
Phone/Fax			
Email			

VEHICLE INFORMATION						
Date:	Truck #	Gate Card #	Kiosk Card #			
Year		Make		Model	Tag No.	
State of Registration		VIN No.		Tank Capacity (Gallons)		
Date:	Truck #	Gate Card #	Kiosk Card #			
Year		Make		Model	Tag No.	
State of Registration		VIN No.		Tank Capacity (Gallons)		
Date:	Truck #	Gate Card #	Kiosk Card #			
Year		Make		Model	Tag No.	
State of Registration		VIN No.		Tank Capacity (Gallons)		

<i>For Loudoun Water Use Only</i>	
Date Inspected:	
Inspected By:	
Loudoun Water Authorized Signature	



SEPTAGE RECEIVING FACILITY MANIFEST FORM

***FAILURE TO COMPLETE THIS FORM COMPLETELY AS WELL AS FALSIFICATION OF INFORMATION
WILL RESULT IN REVOCATION OF THE SEPTAGE DISCHARGE PERMIT***

PLEASE PRINT ALL REQUIRED INFORMATION IN A LEGIBLE FORMAT

Company Name:	
Drivers Name:	
Truck # / License #:	
Date of Service:	

<u>Customer #1 Name:</u>	<u>Customer #2 Name:</u>
Address:	Address:
City/Town/County:	City/Town/County:
<u>Customer #3 Name:</u>	<u>Customer #4 Name:</u>
Address:	Address:
City/Town/County:	City/Town/County:

Source of Waste	Quantity (Gallons)
Permitted - Loudoun Water Regulation	
<input type="checkbox"/> Residential Septic Tank	
<input type="checkbox"/> WWTP Waste Activated Sludge	
<input type="checkbox"/> Commercial Septic Tank	
<input type="checkbox"/> Portable Toilet	
Specific Written Pre-Approval Required by Loudoun Water	
<input type="checkbox"/> All Other (Specify)	
<i><u>Total Gallons Discharged to Loudoun Water Septage Receiving Station</u></i>	

For Questions Contact the BRWRF Operations Shift Supervisor at 703.623.4039

Drivers Name (Print):	
Drivers Signature:	
Date/Time:	

White: Loudoun Water

Blue: DCW

Yellow: Septage Hauler

