

MEMORANDUM TO THE INDUSTRY

TO: All Builders, Developers, Engineers, Site Contractors, and Distributors Engaging in the Installation of Loudoun Water's Systems

FROM: Leslie Plazio, P.E., Manager of Inspections
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DATE: February 23, 2016

SUBJECT: Loudoun Water Launches New Inspections Self-Service Tools on Website

Loudoun Water is pleased to announce the launch of our new website, on February 17, 2016. The new site features clean design, rich content, user-friendly tools, and advanced search functionality. Created with the user-experience firmly in mind, the site uses the latest technology to be compatible with today's browsers and mobile devices.

As industry stakeholders, it is our goal to fulfill your unique and targeted online needs. As such, **effective March 14, 2016**, the following inspection services should be submitted through the online website forms:

- Request for Overtime Inspection (still due by 3pm the previous Wednesday)
- Request for Overtime Cancellation (due by noon the business day before the scheduled work)
- Request for Pre-construction Meeting
- Request for Beneficial Use Inspection
- Request for Final Inspection

These request forms can be found on the www.loudounwater.org website, within the Developers and New Construction/Inspections category. We encourage you to explore the new Loudoun Water website, and we welcome the Industry's feedback to help guide future updates and enhancements.